

Steps in the Certification Process Fall, 2021

This overview presents the steps that need to be taken to become Certified in New York State for Teacher, Counselor and Administrator candidates who Complete Approved Programs**

- **Open a TEACH account** –Go to <http://www.highered.nysed.gov/tcert/teach/>. Begin taking Assessments EAS, CSTs edTPA (or waiver – ATS-W)
- **Complete Workshops** - DASA, Project SAVE, Child Abuse Identification and Reporting.
- Get Fingerprinted – Instructions on CEIT.LIU.edu website
- **Complete Academic Program**
- If you are a Student Teacher and want to waive edTPA, notify your supervisor who will forward the appropriate information to the Certification Office. Certification Office will forward information to TEACH.
- **Apply for Certification on TEACH** – Use: Approved Program Pathway. Program codes are on CEIT website (see link Program Codes to be Used on Application).
- **Send email to NYSED** requesting that edTPA be waived and the ATS-W be used for Certification purposes. Email Link: examsafetynet@nysed.gov. Be sure you have the college recommendation, active application, and have passed the ATS-W before doing so.
- **Apply for the COVID 19 Emergency Certificate on TEACH.** If you have not completed all of the required Assessments (EAS, CSTs, edTPA or waiver) for this Certificate, apply for the COVID Certificate. It is valid for two years. Application deadline has been extended until September 1, 2022.
- **Apply for Certification to the LIU Certification Office** – Form and Instructions are on the CEIT site. For December 2021 Graduates please apply after January 10, 2022. (approx.) or when degrees are conferred.
 - ✓ The Certification Office will request your Degree Conferred Transcripts from LIU Records.
 - ✓ The Certification Officer will make the Recommendations on the applicant's TEACH account.
 - ✓ Applicants should monitor their TEACH account to check if Recommendation is showing.
- **NOTE:** Keep in mind due to the COVID Pandemic there can be significant delays in the process. Your certification is our highest priority, and we are processing applications as quickly as possible.

Michael P. Hogan PhD —Certification Officer LIU Post & Brentwood

** These Instruction are in effect until notified otherwise.